

**Mission** : International NGO

**Project** : Standard IT Program

**Time Period** : 2010 to Present

**Location** : Worldwide

**Contract Value** : USD 3.5 MM+



International Procurement Agency  
Reliable Supply Chains

### Professional Staff Allocated

Barry Kroon – Managing Director (USA)

Tamara Burnett– Programs Manager (USA)

Kristy Brewer– Project Specialist (USA)



***IPA has partnered with the NGO to create a standardized IT platform to provide equipment for more than 30 field offices worldwide.***



**Planning:** IPA confers with the NGO Headquarters to determine a series of laptops, desktops, and IT accessories that are functionally sufficient and meet regional requirements. IPA then provides World Vision Field Offices with customized order forms, enabling them to make purchasing decisions based on current stock availability and pricing.



**Procurement:** IPA works directly with manufacturers to negotiate the most competitive pricing for all Standard IT items. Using a First In First Out (FIFO) method, IPA monitors inventory to maintain minimum on-hand quantities and ensure stock is available for immediate dispatch.



**Administrative Operations:** IPA analyzes and reports to the NGO against several key performance indicators. The Asset Management Report details specifications of all equipment both on our site and in the field. The quarterly Savings Report lists any discounts provided including freight savings or volume discounts. The Performance Evaluation Report shows delivery patterns and reflects our commitment to established program deadlines.



**Pre-Shipment Services:** IPA screens all incoming items to prevent any defective products from being dispatched. IPA warehouse professionals ensure shipments are securely packed for transit, in accordance with strict quality control standards. IPA provides necessary customs documentation and coordinates pre-shipment inspections, when required by the local government.



**Logistical Solutions:** IPA leverages a global network of logistics agents to guarantee World Vision receives solutions that are both efficient and cost-effective. We suggest consolidating orders for the same end destination, in order to maximize the available freight budget and allow for a more efficient and economical customs clearance process.



**After-Sales Support:** The IPA Back-to-Base service covers the return and/or repair of equipment for the duration of the manufacturer warranty period. For end-user convenience, IPA arranges for in-country repair whenever possible. Should the repair exceed local capabilities, IPA will collect the unit, complete the repair, and return the equipment to the field office at no additional cost to the NGO.



NGO Inventory Room

